

To

The Director/Principals,
All the Colleges of BE/B.Tech/ME/M.Tech/B.Arch/M.Arch,
Affiliated to MDU Rohtak.

Sub:- Conduct of Practical Exams of BE/B.Tech/B.Planning 1st, 3rd, 5th, 7th sem.(Regular & Reappear) & 8th semester (only re-appear) and B.Arch. 1st, 3rd, 5th, 7th & 9th sem. (Regular & Reappear) & 10th semester (only re-appear) M.Tech/M.Arch./M.planning 1st, 3rd sem. (Regular & Reappear) & 4th sem (only reappear) December - 2016.

Sir,

I am directed to inform you that for the conduct of practical of BE/ B.Tech /B.Planning 1st, 3rd, 5th ,7th sem. (Regular & Reappear) & 8th semester (only re-appear) and B.Arch. 1st ,3rd ,5th ,7th ,9th sem. (Regular& Reappear)& 10 sem. (only reappear) M.Tech/ M.Arch./ M.Planning 1st,3rd (Regular & Reappear) & 4th sem. (only reappear) December – 2016, it has been decided that the appointment of practical examiners will be made by the Director/Principal concerned from amongst the panels supplied by the concerned Board of Studies in Engg.& Technology Department M.D. University, Rohtak. The Panel of examiners has been uploaded on the University website www.mdurohtak.ac.in. The colleges will download the same for making appointment of practical examiners. The External examiners may be invited from the colleges having distance not more than 100 kms (each way).

The practical examination shall be conducted during the period from **02-12-2016 to 10-12-2016** and after conducting the practical examination, the concerned colleges shall upload the marks awarded by the examiner, on the University Website www.mduonline.net. A **computerize copy** of the awards list having full signature and complete address of the Examiners with contact No. be submitted to the AR(Conduct) within 7 days after termination of Practical examination schedule, failing which the same shall not be accepted and responsibility shall be with the concerned Colleges. Without original computerize hard copy of Awards with memo and Practical examiner' list Conduct branch will not be responsible for the payment of Practical Examiner.

Kindly adhere to the above schedule judiciously.

Important Notes:-

- (i) **The practical of Reappear/Private students shall be conducted in their respective colleges of which they were regular students.**
- (ii). **While submitting TA/DA Bills, the Practical Examiner must be required to clearly mention their full name, designation of parent college, Grade pay, Name of Practical Exam and Semester, Session and submit the same direct to the Accounts Branch, M.D. University, Rohtak.**

Yours faithfully,

Sd/-

A.R.(Conduct)

For Controller of Examinations

Dated:25.11.2016

Endst.No.ConduT/Pract/16/ 6883-85

Copy of the above is forwarded to the following information and necessary action:

1. Director, Computer Centre, M.D.U. Rohtak with the request to upload this schedule on the University website and also upload the cut list of the above courses on the colleges panel.
2. A.R./Incharge (R-III), M.D.University, Rohtak.
3. PA to COE for kind information of Controller of Examinations, MDU, Rohtak.

Sd/-

A.R.(Conduct)